



MN ASSOCIATION OF  
CHARTER SCHOOLS

*Unleashing education from convention*

## MACS RELICENSURE COMMITTEE CATEGORY REFERENCE SHEET

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**\*Unless otherwise noted, 1 activity hour = 1 clock hour**

**CATEGORY A:** Relevant coursework completed at accredited college

- *A transcript from the college or university must be provided*
- *Hours granted: 1 Sem credit = 24 clock hrs / 1 Qtr credit = 16 clock hrs*

**CATEGORY B:** Educational workshops, conferences, institutes, seminars, or lectures in areas appropriate to license(s) held

**CATEGORY C:** Staff development activities, in-service meetings, and in-service courses

**CATEGORY D:** Site, district, state, national or international curriculum development

- Does not include regular lesson planning

**CATEGORY E:** Engagement in formal peer coaching or mentorship relationships that addresses one or more of the standards in Board of Teaching rule 8710.2000

**CATEGORY F:** Professional experiences

1. Supervision of clinical experience of persons enrolled in Teacher Preparation Programs
2. Membership on national, state, and local committees involved with licensure, teacher education or professional standards (includes charter school board service), or
3. Participation in national, regional or state accreditation

**CATEGORY G:** Leadership experiences

1. Development of new or broader skills and sensitivities to the school, community or profession, or
2. Publication of professional articles in a professional journal in an appropriate field, or
3. Volunteer work in professional organizations related to areas of licensure held

**CATEGORY H:** Opportunities to enhance knowledge and understanding of diverse educational settings

1. Experiences with students of another age, ability level, culture or socioeconomic level, or
2. Systematic, purposeful observation during visits to other schools and to related business and industry

**CATEGORY I:** Pre-approved travel or work experience

1. Travel for purposes of improving instructional capabilities related to the field of licensure, or
  2. Work experience in business or industry appropriate to field
- *Note: One week of pre-approved (by your local continuing education committee) travel or work earns 10 clock hours, up to a maximum of 30 clock hours within the five-year relicensure period, except as waived by the committee per state rules.*